

DRAFT

Notice of  
Meeting of the Parish Council on

**Wednesday 9<sup>th</sup> May 2007**

**at 20:00 h**

in

**The Village Hall**

**AGENDA**

1. Annual General Meeting
2. Apologies for absence
3. Declarations of interest
4. Minutes of previous meeting
5. Matters arising
6. Current tasks
  - RAF
  - Play area/pavilion – approve block booking rates, decision on football training sessions, approve pavilion cleaning quote, approve plumber quote for water meter
  - State of roads
  - Parish plan
  - Affordable Housing
  - Health & Safety – approve quote for gang mower cover
7. Planning
8. District/County Councillors' Reports
9. Correspondence
10. Accounts & administration
11. New items of interest
12. Next meeting – Wednesday 13<sup>th</sup> June 2007 8pm

Parish Clerk      ( phone      01491 837441



- committee to discuss costs and bring proposal to new council. SH
  - Spring clean of the pavilion. SH still looking for cleaner.
  - State of roads –** SH
  - SH had begun to update Tony Crabbe's road report.
  - Parish plan –** A grant for £1908 had been received. An event to encourage residents to participate was being planned.
  - Affordable Housing –** Nothing to report. SH
  - Health and safety –**
  - Gang mower – SH finding someone to make cover.
- 8. Planning –**
- Decisions:
- Cooper House – Change of land use from agricultural to domestic garden. Councillors approved.
- 9. District/County Councillors' Reports –**  
Given in annual parish meeting
- 10. Correspondence -**
- Letters:
- 22 Mar Audit Commission. Appointment of external auditor. For info
  - 23 Mar ORCC – Parish Plan grant. For info
  - 29 Mar OCC – Cat Lane Path acknowledgement letter. For info
  - 30 Mar BDO Stoy Hayward – Audit date set at 24<sup>th</sup> August. For info.
  - 1 Apr Ewelme CC – Response to letter. For discussion
  - 2 Apr Cynthia Winfield – Request for Ewelme CC. For discussion
- Meetings/Consultations/other
- None
- 11. Accounts & Administration –**
- Payments in: £380 (Ads), £1908 (parish plan)  
Cheques signed between meetings: none  
Cheques signed at meeting: Clerk's wages (£199.21), OALC subscription (£154.70), Village Hall MC (£77), Colourplus (£306.75), Ewelme CC (£390), Millstream Day Centre (£300), Colourplus (£8.81).  
DR proposed that the annual donation under S137 to the Millstream Day Centre was increased to £300. Many Ewelme elderly use the facilities and costs had increased, whilst council's donation had remained at £250 for many years. All agreed.  
SH presented the current figures to councillors.  
SH proposed that council use the services of Mr Brian Rollerson of Witney as internal auditor. He charges £25/h plus travel expenses of 50/mile. DR seconded, all in favour. SH to contact him. SH  
NB reminded councillors that £10,000 was set aside for legal fees and £500/year should be allocated for the village hall. These figures to be ring-fenced in the accounts with unique nominal codes. Council finances were left in a good state for the new council.
- 12. Other issues raised and for possible future discussion –** SH
- Kings pool – Desmond Dix had suggested clearing the algae floating in the pool. All agreed as long as SH checked with Mr and Mrs Nissen and the pool management plan.
  - NB submitted an invoice from Colourplus for the gift to Grp Capt Welham (£8.81)
- 13.** Meeting ended at 09.45 pm
- 14.** Date of next meeting – **Wednesday 9<sup>th</sup> May 2007** at 8pm, village hall