

Notice of
Meeting of the Parish Council on

Wednesday 18th July 2007

at 20:00 h

in

The Village Hall

DRAFT AGENDA

(to be finalised nearer the meeting)

1. **Apologies for absence**
2. **Declarations of interest**
3. **Approve minutes of previous meeting**
4. **Matters arising**
5. **RAF – report from TA**
6. **Play area/pavilion – report from VM/MF**
7. **State of roads – report from DC**
8. **Parish plan – report from PL/PH**
9. **Health & Safety – any issues to raise**
10. **Grant process**
11. **Planning**
12. **District/County Councillors' Reports**
13. **Correspondence**
14. **Accounts & administration**
15. **New items of interest**

Parish Clerk (phone 01491 837441

Date of next meeting – Wednesday 8th August 2007 8pm

Minutes of Annual Parish Council meeting held on Wednesday 13th June 2007

Present Peter Lemaire (PL), Chair David Cooper (DC)
 Vernon Miners (VM) Melissa Fletcher (MF)
 Paul Humphrey (PH)
 Sue Hill (SH) 6 residents
 Theresa Arekion (TA)

- | | | Action |
|------------|---|--|
| | Details | |
| 16. | Apologies – DC will be late | |
| 17. | Declarations of interest – PL for Horticultural Society and Village Hall Management Committee | |
| 18. | Minutes of last meeting –
<u>RESOLVED</u> – All agreed they were an accurate representation. | |
| 19. | Football goals -
Local teenagers are considering setting up an official football team and asked Council if 2 full size goals could be provided to replace the existing 2 different sized goals.
<u>RESOLVED</u> - Council resolved to look into feasibility of providing these. | VM/MF |
| 20. | Matters arising – all done except:
(a) Outstanding cricket payment –
<u>RESOLVED</u> – PL to visit Gary Condon to follow up on outstanding payment.
(b) Bus stop in Green Lane – SH had responded to bus company. Letter received from resident asking council to consult with Green Lane residents before responding.
<u>RESOLVED</u> – SH to copy council’s response to the bus company to resident.
DC to represent council at travel meetings.
(c) Minerals & waste consultation –
<u>RESOLVED</u> - SH to copy responses to Tony Crabbe.
(d) Common –
<u>RESOLVED</u> - MF/SH to meet with Neil Blake.
(e) Dog bin –
<u>RESOLVED</u> – Barry to help Terry to reposition.
(f) Speeding in Green Lane
<u>RESOLVED</u> – investigate possibility of grant for VAS in Green Lane | PL

SH

SH

MF/SH

SH

DC/SH |
| 21. | RAF –
<u>RESOLVED</u> – TA to make contact. | TA |
| 22. | Play area/pavilion – MF/VM presented a list of jobs plus proposals for changes to the area.
<u>RESOLVED</u> – Outstanding jobs that need doing: top bar on tyre swings needs repairing, second tyre to be replaced, bark to be spread out, lock for container.
<u>RESOLVED</u> – SH to obtain ideas to replant the wooden surround to the small goal.
<u>RESOLVED</u> – Area by container needs clearing, VM/MF to talk to Barry re requirements for gang mower storage there.
<u>RESOLVED</u> – SH to alter odd jobs to Barry strimming the play area.
<u>RESOLVED</u> – VM/MF to obtain ideas for toddler activity in play area and to consult pre-school.
<u>RESOLVED</u> – VM to find out costs of urinal sensor.
<u>RESOLVED</u> – cleaner should be contracted to clean pavilion once a month. SH to advertise on boards.
<u>RESOLVED</u> – car park gate to be left open until a problem occurs, then John Lockyer to be asked about closing/opening it.
<u>RESOLVED</u> – stolen post in right hand corner of cark park to be replaced. | VM/MF
SH

VM/MF
SH

VM
SH

SH
SH |

- RESOLVED - all agreed that school could put a tall, lockable gate in the hedge in the play area (nearest the pavilion) if they were prepared to fund it and Ford's Farm were in agreement. **SH**
- RESOLVED – VM to find suggestions for improving the floor. **VM**
- RESOLVED – tree guards to be removed from saplings around sports area. **SH**
- 23. State of Roads** – DC reported meeting with Malcolm Bowler, OCC, who had followed up with letters.
- RESOLVED – No “Keep Clear” markings wanted at Day's Corner. School to be asked to remind parents about avoiding parking near the corner. Community Police Support Officers (CPSOs) to be asked to attend as often as possible to reinforce the no parking message. **SH**
- RESOLVED – “Keep Clear” markings to be painted on road outside village hall (4 in favour, 2 against). Pre-school, regular hall users and nearby properties to be informed. CPSOs to be asked to visit where possible. **SH**
- RESOLVED – SH to monitor grass verge cutting in High St **SH**
- 24. Parish Plan** – consultation note going out to all residents
- 25. Health and safety** – nothing reported
- 26. Planning** –
- Copper House - Change of land use from agricultural to domestic garden. Granted by SODC
- RESOLVED – permission noted
- 27. County Councillor's report** –
- (a) Tony Crabbe-
- Weight limit consultation for several local roads. Council had comments to send in this week.
 - Grundons waste transfer station for hazardous waste – application approved, to include upgrade to Clack's Lane. Final approval needed by Government Office of South East. Main site planning application still ongoing.
- RESOLVED - Tony to find out what improvements are planned for Clack's Lane. Report noted. **TC**
- District Councillor's Report** - none
- 28. Correspondence** -
- Letters:
- (a) 18 May - OCC – New 7.5t weight limits. For comments
RESOLVED – letter noted, SH to respond **SH**
- (b) 1 June – Standards Board – code of conduct booklets for each councillor.
RESOLVED – Booklets given to all councillors.
- (c) 25 May – Horticultural Society – request for donation for village hog roast. PL declared an interest and left room. **SH**
- RESOLVED – all in favour of a £250 donation, as the one grant for an annual village event. SH to put grant process on agenda. **SH**
- Hire of pavilion for the event was discussed. Representatives offered to pay for 2 days hire, all agreed.
- RESOLVED – Horticultural Society to be invoiced for 2 days hire. **SH**
- (d) 7 June – Village Hall Management Committee – request for costs of replacing flat roof and mending of thatched roof be covered by council. PL declared an interest and left room.
- RESOLVED - Manor be asked to trim overhanging trees. **SH**
- RESOLVED – Flat roof was most urgent problem, councillors agreed in principle to pay for this to be replaced. SH to obtain quotes. **SH**
- RESOLVED – SH to look through files to find previous thatching company and see if there was any guarantee. **SH**
- (e) 7 June – Ian Smith, Green Lane – Request for council to consult with residents in green Lane re Bus Stops.
- RESOLVED - SH to respond. **SH**

(f) 11 June – OCC – solutions to parking problems. Discussed under State of Roads.

RESOLVED – letters noted.

Meetings/Consultations/other

None

29. Accounts & Administration –

(a) New income and expenditure including cheques signed as per the form attached to these minutes.

RESOLVED - All invoices paid to date.

(b) SH presented sections 1 and 2 of the 2006/7 audit forms along with an explanation of the figures.

RESOLVED – Section 1 approved by council.

RESOLVED - Section 2 discussed and approved by council.

(c) SH presented the monthly financial report.

RESOLVED – report noted.

(d) On call contract

RESOLVED – defer to next meeting

30. Other issues raised for possible future discussion –

(a) School Head had asked for permission to land a helicopter on the common.

RESOLVED – all agreed in principle providing that the date doesn't clash with any bookings, the common is not waterlogged and that Marlene Edwards is informed. SH to respond

SH

(b) DC had attended Thames Valley Police Stakeholder Forum.

RESOLVED – DC to send summary to councillors.

DC

(c) SH confirmed she would attend the finance course on 4th July (cost £40), VM confirmed that he'd like to attend the planning course on 10th October (cost (£20). Previously agreed.

RESOLVED – noted.

(d) Ewelme Society had written to the Ewelme Trust about the state of the Manor and had been informed that work would begin in a few weeks.

RESOLVED – Noted.

Signed:

(Chairman)

Date:

Date of next meeting – **Wednesday 18th July 2007** at 8pm, village hall